GOVERNMENT OF MIZORAM
DEPARTMENT OF INFORMATION & COMMUNICATION TECHNOLOGY
AIZAWL:: MIZORAM

PRESCRIBED APPLICATION FORM FOR VIDEO CONFERENCING

1	**Applicants Department/Oraganisation**	
2	**Applicant's Email Contact:**	
3	**Office Telephone no. :**	
4	**Subject of VC event:** (e.g. PhD thesis presentation)	
5	**Nature of VC event: eg. Formal VC etc.** *(VC connection test before the* *formal event is highly recommended)*	
6	**City/country of VC counterpart:** (e.g. New Delhi, India)	
7	**Organization of of VC counterpart:** (e.g. University of Delhi)	
8	**Schedule of VC event(s):** (e.g. : 13-Jan-2012 14:00-15:00 IST)	
9	**Venue:**(e.g. DoICT Video conference room):	
10	**Number of attendants:**	
11	**Connection method:**(IDSN / INTERNET)	
12	**Online document sharing if any:** (e.g. Powerpoint slides)	
13	**Is this your first time using ITSC's VCS?**	
14	**Any other Information**	

Date   : _____
Place   : _____

Seal & Signature of HOD

…………………………………………… **FOR OFFICIAL USE ONLY** ……………………………………………

Video conferencing allotted for _____**Deptt./Orgn.**

On _____ **Time:** _____ **IST**

Sl. No VC _____ of _____

Chief Informatics Officer
Department of Information & Communication Technology

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