

GOVERNMENT OF MIZORAM
DIRECTORATE OF INFORMATION & COMMUNICATION TECHNOLOGY
AIZAWL:: MIZORAM

No. B.12019/15/2024-ICT (DTE) : Dated Aizawl, the 21st February, 2025

TENDER NOTICE

Sealed tenders from registered firms are invited by the undersigned for and on behalf of the Governor of Mizoram for supply of IT equipments under e-Office project from reliable firms/stockist/dealer stationed in Aizawl as listed in the **Annexure** which will be received on or before **13th March at 12:00 Noon** and will be opened on the same day at **1:00 PM**. Details can be seen in the website *tender.mizoram.gov.in*, *dict.mizoram.gov.in* and in the Office of Directorate of ICT, Old Secretariat Building-I, Treasury Square, Aizawl during working hour.

Sd/- Dr. LALTHLAMUANA
Chief Informatics Officer
Information & Communication Technology

Memo No. B.12019/15/2024-ICT (DTE) : Dated Aizawl, the 21st February, 2025

Copy to

1. PS to Hon'ble Minister, ICT Department, Govt. of Mizoram
2. PS to Commissioner & Secretary, DP&AR Govt. of Mizoram
3. PS to Secretary, Department of ICT, Govt. of Mizoram
4. The Director, I & PR Department, Mizoram, Aizawl for publication of the above caption in two local newspaper for at least two (2) consecutive days.
5. Web Information Manager, Department of ICT for favour of information & necessary action.
6. Office Notice Board.



(Dr. LALTHLAMUANA)
Chief Informatics Officer
Information & Communication Technology



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TERMS AND CONDITIONS

- 1 Submission of Tender:
 - 1.1 Quotation should be submitted to the Chief Informatics Officer, Department of Information & Communication Technology, Mizoram Secretariat Building Annex– I, 3rd floor, Treasury Square, Aizawl, Mizoram, 796001.
- 2 Quotation should be superscribed on the cover as “QUOTATION FOR SUPPLY OF IT EQUIPMENTS UNDER E-OFFICE PROJECT” Rates for each item should be quoted both in figures and words. All corrections must be initialled and dated. No over-writing is permitted.
- 3 Bidders belonging to Scheduled Tribes should enclose House Tax Payee Certificate issue by Govt. Of Mizoram with his quotation and bidders belonging to General categories should affix court fee stamp worth of Rs. 7.50 in the quotations.
- 4 The bidder must have an establishment and service centre for at least 10 years in Mizoram for support within the warranty period. Proof of local presence must be submitted (Any one of the below documents must be submitted with the bid)
 - 4.1.1 GST Registration within the state.
 - 4.1.2 Address proof (e.g., lease agreement, utility bills).
 - 4.1.3 Incorporation certificate mentioning a state-based address.
- 5 The bidder should have experience in supply of computer to Government (Department/Institution / PSU / Societies / Autonomous bodies) of a similar nature and size. (Copies of supply order and supporting documents should be attached).
- 6 The undersigned further reserves the right to accept or reject any or all tenders and is not bound to accept the lowest or any workable rates in view of the prevailing local market rates without assigning any reason thereof.
- 7 Revision of rates during the period of validity of quotation either from Government or Firms will not be entertained in any case.
- 8 Bidders should clearly indicate in their quotation specifications like the type, brand, make, model and the name of manufacturer etc., of the items quoted in the quotation.

Continuation....

- 9 The undersigned reserves the right to increase or reduce the quantity to be supplied by the supplier even during the validity of the Supply Order/ Indent according to the exact requirement of the Department.
- 10 Earnest Money Deposit: Each quotation must be accompanied by Earnest Money Deposit of Rs. 2000/- (Rupees Two Thousand) for non-tribal bidders and Rs. 1000/- (Rupees one Thousand) for tribal bidders which shall be in the form of call deposit from any nationalized Bank duly pledge in favour of Chief Informatics Officer, Department of Information & Communication Technology, Government of Mizoram.
- 11 Payment:
- 11.1 Payment shall be made only after delivery and acceptance of the materials which must be countersigned by the officer in charge of the ICT Department.
- 11.2 No advance payment will be made in any case.
- 12 Delivery of Materials:
- 12.1 The delivery of the materials should be made within 30 days from the date of issuance of the purchase order by the Department of ICT, Aizawl or as directed from time to time.
- 12.2 The selected bidder should supply the materials and equipment's exactly of the same make, type, model, etc., as per the samples catalogue submitted.
- 13 Inspection:
- 13.1 The Officer in-charge or the representative of the Department shall have the right to inspect or to test the items to confirm their conformity to the ordered specifications.
- 13.2 The supplier shall provide all reasonable facilities and assistance to the inspector at no charge to the purchaser (Dept of ICT).
- 13.3 In case, any inspected or tested goods fail to conform to the specifications, the purchaser may reject them and supplier shall either replaced goods or make all alterations necessary to meet specification required free of cost to the purchaser.



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Copy to:-

7. P.S to Hon'ble Minister, ICT Department.
8. Sr.PPS to Chief Secretary to the Government of Mizoram
9. PS to Secretary, Department of ICT, Govt. of Mizoram.
10. The Director, I & PR Department, Mizoram, Aizawl for information. He is requested to kindly take necessary action for publication for five (5) issue each in 3 (three) Leading Local Newspapers as per short form attached.
11. The Under Secretary to the Government of Mizoram, Department of ICT.
12. The Web Information Manager, Dept. of ICT for uploading in the website.
13. Office Notice Board.
14. Guard File.



(Dr. LALTHLAMUANA)
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REQUIREMENT FOR e-OFFICE PROJECT:

| Sl. No | Particulars | Qty |
|--------|----------------------|-----|
| 1. | Desktop PC (Branded) | 185 |
| 2. | RAM | 126 |
| 3. | CPU | 18 |
| 4. | SSD | 40 |
| 5. | Motherboard | 18 |
| 6. | UPS | 70 |
| 7. | Monitor | 24 |
| 8. | Printer | 80 |
| 9. | Scanner | 75 |

Hardware Specifications

The technical specifications for the hardware are as follows –

| Sl. No | Particulars | Proposed Specification |
|--------------------------------|---------------|---|
| A. DESKTOP PC (BRANDED) | | |
| 1. | Processor | 12th Generation Intel Core i5 12400(6 Cores/ 18MB/2.5GHz) or equivalent |
| 2. | RAM | 1*8 GB DDR4 2933 Mhz |
| 3. | HDD | 512 GB SSD |
| 4. | Chipset | Intel H Series or equivalent |
| 5. | OS | Windows 11 Professional (64-bit) |
| 6. | MS Office | Basic MS Office or similar |
| 7. | Display | 21.5" IPS 1920x1080 DPx1, HDMIx1, VGAx1 |
| 8. | Ports | USB 2.0 x 2, USB 3.0x4, DPx1, HDMIx1, |
| 9. | Connectivity | 10/100/1000 on board Integrated Gigabit Port |
| 10. | Input Devices | Standard Wired Keyboard and Optical Mouse |
| 11. | Cabinet | Tower |
| 12. | Warranty | 3-years On-site Warranty |

| B. RAM | | |
|---------------------------|--------------------------|----------------------------------|
| 1. | Type | 4GB DDR3 and 4GB DDR4 |
| 2. | Speed | 1066-1866 MHz and 2133-3200 MHz |
| C. CPU (Processor) | | |
| 1. | Socket | LGA 775 and LGA 1155 |
| 2. | Make | Intel |
| D. SSD | | |
| 1. | Form Factor | 2.5" |
| 2. | Capacity | 500GB |
| E. MOTHERBOARD | | |
| 1. | Socket | LGA 1155 |
| 2. | Make | Intel |
| F. UPS | | |
| 1. | Type | Online with internal battery |
| 2. | Load | 1KVA with minimum 30 mins backup |
| G. MONITOR | | |
| 1. | Size | 19 inch or higher |
| 2. | Display | 1920 x 1080 resolution |
| 3. | IO | HDMI, VGA and DP support |
| H. PRINTER | | |
| 1. | Type | Monochrome Laser Printer |
| 2. | Paper Size | Legal, A4 |
| 3. | Connectivity | Rj 45 LAN |
| I. SCANNER | | |
| 1. | Type | Sheet Fed |
| 2. | Technology | CIS |
| 3. | Document Size | Legal |
| 4. | Optimum Resolution (Dpi) | 600 |
| 5. | Maximum Resolution (Dpi) | 1200 |
| 6. | Simplex Monochrome Scan | 35 |

Continuation....

| | | |
|-----|---|--------------------------|
| | Speed for document (ppm) | |
| 7. | Simplex Color Scan Speed for document (ppm) | 35 |
| 8. | Duplex Monochrome Scan Speed for document (ppm) | 70 |
| 9. | Duplex Color Scan Speed for document (ppm) | 70 |
| 10. | Color Depth (bits) | 24 |
| 11. | Paper Weight Handling Capacity (GSM) | 413 |
| 12. | Scanning Feature | Duplex |
| 13. | Paper Path | Straight |
| 14. | Multi fed Detection Feature | Yes |
| 15. | Automatic Document Feeder (ADF) | Yes |
| 16. | ADF Tray Capacity | 50 Sheets |
| 17. | Scan File Format | Pdf, Tiff, jpeg, bmp |
| 18. | Warranty | 3 years On-site warranty |

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