

No. C. 18018/2/2011-ICT
GOVERNMENT OF MIZORAM
INFORMATION & COMMUNICATION TECHNOLOGY DEPARTMENT
MIZORAM: AIZAWL

Mizoram Secretariat, MINECO
Aizawl, the 21st March, 2025

OFFICE MEMORANDUM

Subject: Compliance Mechanism for effective implementation of Judicial Orders under Information & Communication Technology Department.

Attention of all Officers, Nodal Officers of court cases and the dealing assistants under Information & Communication Technology Department are hereby drawn to the Compliance Mechanism for effective implementation of Judicial Orders under Information & Communication Technology Department.

Objective:

The objective of this Compliance Mechanism is to ensure timely and efficient implementation of court rulings, fostering transparency, accountability and adherence to legal obligations. It outlines the roles, responsibilities, and timelines for various authorities involved in the process.

1. Nodal Officer for Court Cases:

● **Primary Responsibility :**

- Serve as the primary point of contact for all court cases within the department.
- Ensure tracking of all court cases, judgments and orders
- Facilitate coordination between various stakeholders including Government Advocates to ensure compliance with the court ruling.
- Prepare a detail report on the progress of the implementation of the court's order.
- Update to higher authorities regularly on the status of implementation.

● **Time-Bound Action :**

- **Initial Report :** A gist of the Court Ruling as well as action to be taken by the Department may be put up in file immediately after receiving the court's ruling.
- **Implementation Updates :** Progress updates shall be provided by the NO regularly to Higher Authorities.
- **Final Report :** Submit a comprehensive compliance report as soon as possible.

2. Joint Secretary/Deputy Secretary:

● **Primary Responsibility :**

- Provide direction and oversight on the implementation of court rulings.
- Ensure the timely allocation of resources and coordination among departments for the compliance of court orders.
- Facilitate the resolution of any issues raised by Nodal Officers.
- Liaise with external authorities(if applicable) for matters requiring external coordination.
- Hold meetings with relevant stakeholders to monitor progress.

● **Time –Bound Action :**

- **Progress Review :** Conduct review meetings with Nodal Officers weekly to assess the implementation status.
- **Issue Resolution :** Address unresolved issues within 2 days of being notified.

3. **Secretary :**

● **Primary Responsibility :**

- Provide overall leadership for the implementation of court rulings.
- Ensure that the departments involved in the implementation have the necessary resources and support.
- Resolve high-level issues or concerns that may arise during the process.
- Ensure that the final report on the status of court rulings is prepared and submitted to the appropriate judicial authorities or stakeholders.
- Ensure transparency and accountability in the process.

● **Time-Bound Action :**

- **Final Compliance Review :** Review meetings shall be held regularly with all concerned stakeholders.
- **Final Compliance Report :** Ensure submission of the final compliance report to the court of relevant authority.

4. **CIO, ICT :**

● **Primary Responsibility :**

- Appoint Nodal Officer for Court Cases for the Directorate of Information & Communication Technology Department.
- Ensure that ICT related aspects of the court ruling are promptly implemented.
- Facilitate compliance with the court's directives.

● **Time-Bound Action :**

- **Status Report :** Provide weekly status report to the secretary on receiving instructions/correspondences related to court orders related Information & Communication Technology Department.
- **Implementation :** Ensure that the necessary actions are taken promptly and within the timeline specified by the court.

● **Monitoring and Follow-Up :**

- **Weekly Progress Meetings :** The Deputy Secretary/Joint Secretary shall hold weekly discussion to review progress of implementation of judicial orders.
- **Escalation Process :** If the implementation is delayed, the Deputy Secretary/Joint Secretary will escalate the issue to Secretary for intervention.
- **Final Compliance Review :** A final compliance review meeting will be conducted before the expiry of time limit set by the courts.

Sd/- AMIT SHARMA


Secretary to the Govt. of Mizoram
Information & Communication Technology Department.

Memo No. C. 18018/2/2011-ICT

Aizawl, the 21st March, 2025

Copy to :

1. Secretary to Governor, Mizoram.
2. Commissioner & Secretary to Chief Minister, Mizoram.
3. Sr. P.P.S. to Chief Secretary, Govt. of Mizoram.
4. P.S. to Secretary, ICT Department.
5. P.S. to Secretary, Law & Judicial Department.
6. Chief Informatics Officer, ICT
7. All Officers & Staff of ICT Department.
8. Website Manager, ICT Department for uploading in the official website.
9. Guard File.


21/3/2025
(VANLALAUVA)

Under Secretary to the Govt. of Mizoram
Information & Communication Technology Department