

No. D-21013/2/2025-ICT (E.2239)
GOVERNMENT OF MIZORAM
INFORMATION & COMMUNICATION TECHNOLOGY DEPARTMENT
MIZORAM: AIZAWL

Aizawl, the 12th June, 2026

OFFICE MEMORANDUM

Subject: Precautionary Guidelines regarding the Use of Artificial Intelligence (AI) Tools and Engagement with AI Service Providers by Government Departments.

Artificial Intelligence (AI) tools are increasingly being used to improve efficiency, service delivery, and data analysis. However, their use also poses risks relating to data privacy, confidentiality, cybersecurity, misinformation, and legal compliance.

Accordingly, all Departments, Directorates, District Offices, PSUs, Autonomous Bodies, and other Government agencies under the State Government are advised to observe the following precautions while using AI tools or engaging AI service providers:

- 1) No confidential, sensitive, personal, financial, strategic, or official Government data/documents shall be uploaded or processed through public AI platforms without approval of the competent authority.
- 2) AI tools shall not be used for processing Cabinet papers, examination materials, legal opinions, citizen databases, personnel records, security-related information, or other restricted Government data.
- 3) AI-generated outputs may contain inaccuracies or fabricated information and shall not be treated as official facts or final decisions without proper human verification.
- 4) Any AI solution or service shall be procured or implemented only in accordance with Government procurement procedures, cybersecurity guidelines, and applicable rules.

- 5) Departments shall exercise caution before granting AI vendors access to Government databases, systems, cloud infrastructure, or citizen information.
- 6) AI-generated code or software configurations are security-audited before deployment in Government systems.
- 7) AI tools shall not be used for generation of misleading Government communications, manipulation of official records, creation of deepfakes, or any activity violating applicable laws, service rules, or ethical standards.
- 8) Departments are encouraged to sensitize officers and staff regarding safe and responsible use of AI technologies, including data privacy and cybersecurity considerations.

All Departments are requested to circulate these instructions to subordinate offices and ensure strict compliance.

Sd/- Dr. YLN REDDY, IAS

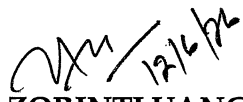
Secretary to the Govt. of Mizoram

Information & Communication Technology Department

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Copy to: -

- 1) Commissioner & Secretary to Governor, Mizoram
- 2) PS to Chief Minister, Mizoram
- 3) PS to Minister, Information & Communication Technology Department
- 4) Sr.PPS to Chief Secretary, Government of Mizoram
- 5) All Administrative Heads of Departments, Government of Mizoram
- 6) All Heads of Departments, Government of Mizoram
- 7) Chief Informatics Officer, Directorate of ICT
- 8) Website Manager, Directorate of ICT for uploading in the website
- 9) Guard file.


(H. ZORINTLUANGA)

Under Secretary to the Govt. of Mizoram

Information & Communication Technology Department